

North Carolina Ultrasound Society
Board of Directors Meeting
Saturday January 24, 2004
The Women's Hospital of Greensboro

Attending: Gail Allred, Adelia Bullins, Sabrina Black, Sandra Hagan-Ansert, Dr. Christy Isler, Tina Cole, Sharon Wertz, Cathy Godwin, Ruggie McKenzie, Carolyn Isley, Sergio Khomyak, Rhonda Thomas, Diana Strickland, Amy Safrit, Sandy Gillis and Central Office representative Susan Collins.

Not Attending: Debbie Baker, Dr. Deigan, Dr. Cotton, Zim Townsend, Denise Johnson.

Call to Order: Sharon Wertz called the meeting to order at 10:35. She welcomed everyone to the first BOD meeting of 2004.

Secretary's Report: Carolyn presented the minutes from the BOD meeting held at The Friday Center in Chapel Hill at the time of the Fall Symposium on October 25, 2003. Two corrections were made; striking the last sentence from the 5th paragraph and changing SDMS to AHEC in the 4th paragraph on page 3. Sharon made a motion that the minutes be accepted with the noted corrections. Seconded by Amy and the motion carried.

Treasurer's report: See at end of committee reports.

Committee Reports:

Finance committee: See at end of committee reports.

Nominating Committee: Sergio reported from the nominating committee. Twelve individuals have accepted his/her nomination for the BOD. At the time of the BOD meeting the ballots were being printed and would be mailed the following week.

Membership Committee: Membership renewal forms will be mailed with the ballots next week. The Scientific Exhibit Application will also be included in the mailing. Postcards advertising the symposium will be mailed prior to the meeting. Diana brought a sample card that she has designed to the meeting. Labels will be purchased from local societies. A mailing list will be compiled for the post cards. The cost of the post cards should only be the cost of the paper and the postage.

Several BOD members had received 2 copies of the symposium brochure. The mailing lists were have been merged by the printer. Susan will speak to the printer regarding the expense of mailing duplicate copies to many members.

Education Committee: Ruggie and Cathy reported on information from the SDMS and the ARDMS. They went over the Five-year rule which states that candidates who passed

one exam in 1999 must take the corresponding exam by Dec. 31, 2004 in order to receive their credentials. If both exams are not completed and passed by 12/31/04, candidates must retake all exams previously passed for that credential.

Ruggie and Cathy also discussed the current call from the ARDMS for comment from the public regarding possible changes to Prerequisite 2. They encouraged everyone to go to the ARDMS website in order to read the ARDMS comment document notice and to make personal comment.

Starting July 5, 2004, all breast-specialty applicants will be required to submit an ARDMS clinical verification form in addition to previously required information. Breast-credential applicants should be directly involved in 800 cases with at least 400 being hands-on cases, and a minimum of 6 mos. of full-time clinical experience.

Starting Jan. 1, 2005, all applicants will be required to submit an ARDMS clinical verification form in addition to current required information. This form will be valid for 1 year following date of signature. If the boards are not taken within the 1-year period, another clinical verification form will have to be earned.

Ruggie and Cathy also mentioned the addition of a limited data set for removing information for students so that clinical information remains HIPPA compliant.

Bylaws Committee: Sergio reported that the proposed by-laws change is to be mailed to the membership in the next week. A copy was distributed to BOD members present.

Communications Committee: Tina Cole reported that the website has been re-worked. The brochure is currently on the site. We will be investigating the cost of payment by credit card and making the website secure. We will compare the cost to the cost of Pay Pals.

Sonographer excellence Award Committee: Cathy Godwin reported on the work of the SEA committee. This year the SEA committee has very few sonographers nominated for the awards. Of the few nominated only 2 returned the paperwork and met the criteria for eligibility. Because of the increasing difficulty obtaining nominations and getting the nominated sonographers to return required paperwork, the SEA committee will make a recommendation to the BOD for changes to the award. Cathy asked BOD members to make other suggestions to the committee. It was suggested to contact the person nominating the sonographer for the award. It was also suggested that the membership committee look into recognizing sonographers for the number of years being a member of the NCUS.

Legislative Watch: No report given.

Web Page: Diana reported that in the future a survey is to be sent out by the new web master. A few suggested changes are ease of navigation, a bigger logo, ability to sign up for a list serve, a more professional look to the items on the website and making the newsletter a choice to view. There is no need for a whole new design or any sweeping changes. A suggestion was made later in the meeting to advertise that the newsletter is on-line.

Symposium Committee: Amy asked for volunteers to moderate the sessions. The moderators will need to contact the speakers prior to the lecture after their arrival at the hotel. The rest of the moderators will be assigned at the BOD meeting to be held at 1 PM on Friday, March 19.

There will be no stamping at the end of sessions this year. We will operate like the SDMS and use the honor system.

We are currently working on the logo and will have T-shirts and possibly scrub tops at the meeting next year. Amy reminded the BOD members who volunteered to bring the Case of the Day studies. BOD Volunteers were asked to bring extra laptops and LCD's for AV.

BOD members were reminded to make reservations at Grove Park for the meeting. The room availability is decreasing at the time of this meeting.

Dr. Weeks' band will play jazz at the social on Sat. night. Philips may possibly provide a social for Friday night.

Sharon asked the education committee members to re-evaluate how the money donated from the NCUS Annual Symposium is distributed to the schools.

Treasurer Report: Sergio distributed copies of the profit and loss tables and the proposed budget for 2004.

Finance committee: There was discussion regarding the amount of money given to the NC schools. Currently there are 7 schools and the NCUS divides \$2000 among them. A motion was made to increase the amount to \$2100. The motion was seconded and passed.

Contrast Session: At the time of this BOD meeting, Philips is still planning the contrast session on Friday, March 19. Dr. Pandian will be speaking. They are working on obtaining credits for the session, which will begin at 3pm.

Old Business: The name of the Fetal-Foto committee has been changed to the Non-Diagnostic Imaging Committee. A conference call for committee members was planned for Sunday, February 8 at 7pm. The committee will then report to the BOD.

New Business: The second Fall Symposium will be held this year at the Friday Center in Chapel Hill. We will look at the weekend of October 23, 2004. Dr. Isler and Sabrina Black volunteered to speak at the Fall Symposium.

Sharon reminded everyone that the 24th Annual Symposium is to be held at the Marriott Executive Center in Charlotte.

Just before the close of the meeting, Ruggie reminded everyone to begin looking at changing job descriptions to Diagnostic Medical Sonographer which reflects the new designation by the U.S. Department of Labor, Bureau of Labor Statistics.

The next BOD meeting will be at 1pm at The Grove Park Inn on Friday, March 19, 2004.

The meeting was adjourned at 1:05 PM.

Respectfully submitted,
Carolyn H. Isley, BSRTR, RDMS, RVT